

Adare Manor Golf Club Online Booking System

How to register with the online system:

1. Go to the club website www.adaremanorgolfclub.com
2. Click on the link **Members -> Book a Tee Time**.
3. Click on **Click here to Register**
4. Enter your details and click on **Register** when completed. Use your GUI number as your username and **your last name as your password. Use all small letters.**
5. You do not have to enter an email address but if you do you will be sent email confirmations of any bookings that you make.
6. When you are registered you will need to be accepted by the club admin. This may take 24 hours. You will be notified by email when this is complete or just check back later on that day.

How to Book a Tee Time

1. Follow step 1 and 2 above. Click on **Book a Tee Time** .
2. Once you are enabled after registration you can log in with your username and password.
3. Click on **Book a Tee Time**.
4. Click on the date you want to book on the left. Make sure the correct month is highlighted at the top.
5. Find an available time where you will see on the right column **Book Now**. Depending on the competition and the club rules you may be able to book more than one golfer at a time.
6. An 'x' means that this competition is for 3 players rather than 4. Click on **Confirm Booking** to complete. If there are 4 x's this means that the time is block booked, eg. Ladies competition draw or society.

Check your tee time booking

1. Follow Step 1 and 2 above. Click on **Book a Tee Time**.
2. You will be shown all your tee times booked under your name. Click on **Go to Timesheet** to view all the booked times for that day.

Date	Time	Player 1	Player 2	Player 3	Player 4	Go To Timesheet
Wed 23-Jun	13:28	Geoffrey Doran				Go To Timesheet

[Click here to go to the timesheet](#)

How to Change a Tee Time booking

1. Follow Step 1 and 2 above. Click on **Book a Tee Time** .
2. Log in using your username and password.

Welcome to our on-line booking system

Your Bookings in the next 28 Days

Date	Time	Player 1	Player 2	Player 3	Player 4	Go To Timesheet
Wed 23-Jun	13:28	Geoffrey Doran	Brendan Doran			Go To Timesheet

- 3.
4. Click on **Go to Timesheet**.
5. Click on **Edit** on the right hand side beside your tee time.

13:20							1 tee time Only Allowed 1 tee time
13:28	18	Geoffrey Doran	Member	Geoffrey Doran	Brendan Doran		Edit
13:36							Only Allowed 1 tee time
13:44							Only Allowed

6. Tick the boxes of the players that you want to remove from the bookings. Click on the drop down to change a players' name or to add extra players to your tee time.

Player Details	
Player 1 :	Doran, Geoffrey <input type="checkbox"/> Check box to remove player
Player 2 :	Doran, Brendan <input checked="" type="checkbox"/> Check box to remove player
Player 3 :	<input type="text"/>
Player 4 :	<input type="text"/>

[Confirm Booking](#)

7. Click on **Confirm Booking** to apply the changes.

There are many advantages to using this system. Some include:

1. 80% less phone calls from members
2. Improved service
3. Reduced no shows
4. 70% of members will register
5. SMS / Email Members
6. 123,000 members using it
7. Increased revenue
8. Open 24x7